



Interagency Council on Homelessness (ICH) ♦ Strategic Plan Implementation Housing, Homelessness Prevention and Intervention

WORKGROUP #1 MINUTES October 14, 2015

Via Teleconference with Public Access Located At:
4126 Technology Way,
Second Floor Conference Room
Carson City, NV 89706

1. **Introductions, Roll Call, and Announcements**

Stephen Shipman called the meeting to order at 9:06 a.m. A quorum was determined by roll call.

Members Present

CJ Manthe
Kelly Robson
Michael McMahon
Michele Fuller-Hallauer
Stephen Shipman
Tony Ramirez

Members Absent

Wendy Simons

Others Present

Kelly Marschall

Staff Present

Meg Matta
Cheryl Baldovi-Manville

2. **Public Comment**

There was no public comment.

3. **Workgroup Designation of Chair and Co-Chair**

The members were asked for discussion and volunteers for the positions of Workgroup #1 Chair and Co-Chair. Because housing is a major component of the workgroup goals, two names were brought forward: Ms. Manthe and Ms. Robson.

Ms. Fuller-Hallauer moved for Ms. Manthe as Chair, and Ms. Robson for Co-Chair.

Mr. Ramirez seconded, and the motion carried.

4. **Review Workgroup Critical Issues and Goals**

This workgroup is a combination of Strategic Plan Issues 1 & 2:

Strategic Issue #1 – Housing

Goal 1: Preserve the existing affordable housing stock.

Goal 1 Strategies	Lead	Resources	Resources Needed	Timing
1.1.1 Evaluate the System Wide Analytic and Projection	Nevada Housing Division – lead	Southern Nevada CoC Monitoring working group	Data personnel	July 1, 2015 - June 30, 2016

(SWAP) Tool and if it is determined to be effective, implement statewide by 2016.	entity while also engaging the three CoCs and local housing authorities		Contract or cooperative agreement through the CoCs for data analysis	
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Goal 2: Provide the resources necessary to further expand and develop the inventory by 2020.

Goal 2 Strategies	Lead	Resources	Resources Needed	Timing
1.2.1 Secure transitional housing units statewide as determined by an annual evaluation to identify ongoing needs.	Three CoCs with ICH housing committee		Funding and development support at the local level Staff time from housing committee	July 1, 2015 - June 30, 2020
1.2.2 Secure permanent supportive housing units based on a Housing First approach, primarily for chronically homeless, as determined by an annual evaluation to identify ongoing needs.	Three CoCs with ICH housing committee	Dependent on case management and wraparound services	Funding and development support at the local level Staff time from housing committee	July 1, 2015 - June 30, 2020
1.2.3 Secure affordable permanent housing units statewide as determined by an annual evaluation to identify ongoing needs.	Three CoCs with ICH housing committee		Funding and development support at the local level Staff time from housing committee	July 1, 2015 - June 30, 2020
1.2.4 Improve access to federally-funded housing assistance by eliminating administrative barriers and encouraging prioritization of people experiencing or	Nevada Housing Division – lead entity while also engaging the		Working group focused on policy that consists of the leads	July 1, 2015 - June 30, 2017

most at risk of homelessness.	Three CoCs and local housing authorities			
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Goal 3: Systemically as a state, identify, standardize and promote all types of housing interventions in Nevada for subpopulations by 2017.

Goal 3 Strategies	Lead	Resources	Resources Needed	Timing
1.3.1 Work with Bitfocus to utilize HMIS to develop a list of housing types available statewide.	ICH	CABHI and PATH Existing CoC contracts with BitFocus		July 1, 2015 - June 30, 2016
1.3.2 Provide list to providers and incorporate as part of centralized/coordinated intake.	ICH	Centralized/coordinated intake entities in each of the three CoCs		July 1, 2016 - June 30, 2017

Strategic Issue #2 – Homelessness Prevention and Intervention

Goal 1: Expand affordable housing opportunities (including TH) through improved targeting of current housing programs that provide rental subsidies as well as an increase in construction of new or rehabilitated housing in all communities.

Goal 1 Strategies	Lead	Resources	Resources Needed	Timing
2.1.1 Increase rental housing subsidies to individuals and families experiencing or most at risk of homelessness by 20 percent in federal, state, local, and private resources.	Local housing authorities, Nevada Housing Division and three CoCs	Allocation from the Housing Authorities	LIHTF	July 1, 2015 - June 30, 2018
2.1.2 Increase the total number of affordable rental housing constructed and rehabilitated by 10 percent in southern, northern and rural Nevada.	Local housing authorities, Nevada Housing Division and three CoCs		Funding Developers Local Planning Offices	July 1, 2015 - June 30, 2020

Goal 2: Coordinate housing programs and agencies to provide housing mediation opportunities for individuals and families who are at-risk of being evicted.

Goal 2 Strategies	Lead	Resources	Resources Needed	Timing
2.2.1 Identify local and state coordination points for housing mediation	Local CoCs and ESG recipients		Identified local point person and identified state point person	July 1, 2015 - June 30, 2017
2.2.2 Increase the number of housing programs that offer counseling regarding other housing options that could provide alternatives to shelter by 20 percent annually.	Local CoCs and ESG recipients Lead staff for Coordinated intake sites	Coordinated Intake Leadership Teams	Identified staff person to compile information and/or ad-hoc working group to compile list of options	July 1, 2015 - June 30, 2017
2.2.3 Increase the number of homeless providers who are able to act as intermediaries between the landlord and tenant through training by 25 percent annually.	Local CoCs and ESG recipients	Nevada Housing Division Training CoC Teams		July 1, 2016 - June 30, 2017

Goal 3: Rapidly rehouse people who fall out of housing.

Goal 3 Strategies	Lead	Resources	Resources Needed	Timing
2.3.1 Expand funding to create a statewide rapid rehousing program.	ICH	LIHTF program		July 1, 2016 - June 30, 2017
2.3.2 Standardize a prioritization and referral process for rapid rehousing by 2017.	ICH	Three CoCs		July 1, 2015 - June 30, 2017
2.3.3 Integrate rapid rehousing into centralized/coordinated intake.	ICH	Three CoCs		July 1, 2016 - June 30, 2017

Goal 4: Provide cash assistance to individuals and families who are at-risk of eviction to cover rent, mortgage, or utility arrears.

Goal 4 Strategies	Lead	Resources	Resources Needed	Timing
2.4.1 Identify additional resources and leveraging opportunities for the provision of cash assistance to eligible clients. .	Nevada Housing Division and county social service administrator agencies	LIHTF program (utilize as a model)	Funding pool from State, set aside, or other allocations Expansion of TANF Public/private involvement	July 1, 2016 - June 30, 2019

5. Review Decision Making Guidelines

The critical issues and goals outlined in the Strategic Plan will be the focus of the workgroup. Initial discussion needs to focus on the way to break out the work, and identifying the individuals to bring to the table to be part of the conversation. With respect to the participants’ time, it was suggested to bring them in strategically throughout the stages of progress, rather than ask them to be at every meeting.

The members were asked to prepare for the next meeting by reviewing the goals and thinking about where they fit in to the overall process. The next meeting of the full cohort will be to review the goals and develop an action plan to build structure, time frames, and to schedule a roll out of deliverables. It was recommended that assignments and designation of ad-hoc groups will be done at that time, with the goal of breaking the work down into smaller pieces.

A good starting point might be the only two strategies that need to be accomplished by 6/30/2016:

- Evaluating the SWAP tool and decide if it should be used state wide
- Working with Bitfocus to develop a list of housing types available statewide

Those two strategies need to be addressed immediately and the remaining can be prioritized.

Ms. Fuller-Hallauer moved for the members to review the goals and come to the next meeting prepared to define focus on the deliverables and decide the point at which other participants need to be brought into the process. Stephen Shipman seconded, and the motion carried.

6. Determine Meeting Schedule

After some discussion, it was decided to meet Wednesday at 9:00, once a month initially. Due to the CoC and NOFA deadlines, together with the holiday, it was decided to skip November and begin in December.

Ms. Robson moved to make the first Wednesday of every month, from 9:00 a.m. to 11:00 a.m.; to skip November and starting on December 2, 2015. Ms. Fuller-Hallauer seconded, and the motion carried.

7. Assign Contacts to Invite Participants for First Workgroup Call

The following suggestions were made for possible participants in the workgroup:

- Ms. Amy Jones – Reno Housing

- A representative from each of the Housing Authorities
 - A private side mortgage lender to provide additional data – such as Ms. Nancy Brown
 - Affordable Housing Developers – Mr. Mike Mullin or Mr. Matthew Fleming (Ms. Manthe and Ms. Kristen Cooper have contact information on southern Nevada developers of affordable multi-family housing)
 - Ms. Kathy Thomas Gibson from City of Las Vegas
 - Mr. Hill, who is involved with landlord collaboration efforts
 - For rapid rehousing – Mr. Nick Lindeman from Salvation Army, USVets, City of Reno
 - Recommendation from Dr. Dodge on someone from the Veterans Administration who has developed programs and have relationships with entities that can be shared with the general population
 - HMIS representative, Tauri Royce
 - Contacts for the *Nvhousingsearch.org* website to piggy-back on the site – Ms. Betsy Fadalli
8. **Public Comment (No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken, five (5) minute limit)**
There was no public comment.
9. **Adjournment**
There was no further business to come before the members. The meeting was adjourned at 9:43 a.m.